

## **Coleson Cluster Association Board Meeting**

December 8, 2016, held at 1680 Wainwright Drive. Minutes: Chad Hill

Meeting called to order by 7:35PM.

In attendance were CCA Vice President Laura Dalton and board members Casey Deccio (via telephone), Marion Greene (Treasurer), and Chad Hill.

### **1. First order of business is to review and approve minutes from the November 3 and October 6 regular board meetings and the October 22 special board meeting:**

- Casey motions to pass November 3 meeting minutes with minor edits. Laura seconds
  - November 3 meeting minutes pass.
  - Action Chad to distribute updated version via email.
- Laura motions to approve October 6 meeting minutes with edits below. Casey seconds.
  - Chad motions to reword item 10 and to officially approve the \$311 Kolb Electric expenditure that was pre-approved by Vernon for safety reasons. Casey seconds.
  - October 6 meeting minutes pass.
  - Action Chad to distribute updated version via email.
- October 22 Cherry tree meeting minutes tabled until January board meeting.
- Discussion about which meeting minutes are missing and August 4 never fully approved.
- August meeting minutes reviewed by Casey and Chad.
  - Chad motions approval with minor edits. Casey seconds
  - August 4 meeting minutes pass.
  - Action Chad to distribute updated version via email.
- September meeting minutes already posted but no record of Board approval.
  - Action Board to review posted September meeting minutes.

### **2. Financial update**

- Marion to review additional CD purchase.
  - Will provide details during next board meeting
- Laura motions to move \$5311.50 to reserve savings from checking.
  - Chad seconds. Casey approves.
- Expenses routine \$2703
- Two households in arrears.
  - One of the two households is two quarters in arrears.
  - Action Marion to email Vern to email household before taking any official action.

### **3. Carport Repairs**

- Tabled until next board meeting.

#### **4. Meter box repairs**

- This was discussed but in context of the repaired carport electrical box.
- Kolb Electric noticed that up to three or four others should be repaired before they fail.
- Tabled to January meeting.

#### **5. Tree update**

- Marion obtained two bid for the Cherry tree on cluster property behind her house.
- Four brothers for \$750 removal - \$35 for trimming and removal
- JL - Prune and crown clean
- Laura motions to have Thrive look at and provide another quote
- Chad Seconds

#### **6. Other business**

- Laura and Marion would like to review trash removal contract.
  - Trash contract will be due for renewal and discussion among board should occur at next full board meeting so as to secure best contract renewal rate ahead of a cutoff date.
  - Start looking at new vendors because we need to give existing vendor 60 days' notice.
  - If we don't specify cancellation or continuance they will roll over into a 36-month contract with new rates.
  - Marion expects to bring 2018 budget to one of the next two Board meetings.
  - Tentative board meetings scheduled for Tuesday, January 17, 2017 and Tuesday February 7, 2017.

**Meeting adjourns at 9:05 pm**