

### **Coleson Cluster Association Board Meeting**

November 3, 2016 held at 1686 Wainwright Drive. Minutes: Laura Dalton

Board members in attendance: Vern Wyly, Laura Dalton, Casey Deccio (via telephone)

Treasurer: Marion Greene

#### **Meeting started 7:41 pm.**

- Approval of the minutes for Oct. 6, 2016 board meeting and Oct. 22, 2016 special board meeting was postponed until the next meeting.
- Cluster expects the tree work to occur in January or February.
- The replacement cherry tree was planted on Nov. 4
- Payment for the poison ivy treatment has been put on hold until it can be determined if the vendor has followed up on a request to do further spraying.
- The patch on the road at the entrance of the cluster was completed by the RELAC contractor, as promised. No charge to the cluster as RELAC repaired the driveway it had torn up to repair pipes.
- Collegiate pavers can't seal coat and restripe the road and parking lot until next spring. The job will need to be rebid at that point.
- The asphalt contractor who repaired driveway today was interested in bidding for the job as well. Company's name: Hotmixx Asphalt, which is a Class A paving contractor.
- A decision on repairing the cement steps in front of 1680 is deferred until Chad provides an update.
- Vern discussed carport roofs 2 and 8 leaking. The cluster has used Colbert roofing before for small projects. Roof 8 is Durolast roofing. Casey made a motion to contact Colbert Roofing to see if they can fix both roofs for under \$700 – but to see first if the leak to roof 8, the Durolast roof, can be repaired under the warranty. Vern said he would follow up with the Durolast vendor. The motion passed.
- Carports 9-12 had an issue with the power. Adam reported there was an issue with the junction box in front of 1620. The board already approved work for that repair by Kolb Electric for \$311 dollars. Kolb Electric says the carport meters are our responsibility; Dominion could confirm. At least three of our meters may need replacement along with the

wooden structures that hold them. We need estimates for replacements and to establish what the cluster actually owns.

- The board suggested seeing if Will Fraise could look into that issue since he has the relationship with Dominion.
  
- Marion reviewed the cluster's finances:
  - There is \$73,774 in reserves.
  - There is \$20,736 in checking.
  
- Other business: Marion reported a diseased cherry tree behind her house. The cherry tree is on cluster property but contained in her backyard. The tree has a crack on its side that feels soft – can stick hand in – and it is rotting at the base. Marion said she would pursue estimates for removing it. Also Lee is going to contact Thrive to see what they would charge. The board wanted two separate prices: how much to take down tree and how much to remove the wood? The board agreed on that course of action.

**The board adjourned the meeting at 8:23 pm**