

Coleson Cluster Association Board Meeting

August 4, 2016, held at 1688 Wainwright Drive. Minutes: Chad Hill

Meeting called to order by Vern Wyly at 7:37PM.

In attendance were CCA President Vern Wyly and board members Casey Deccio, Lee De Cola, and Chad Hill. Marion Greene (Treasurer), Residents Diane Thompson (1644) and Adam Petersen (1642), and Landscape Chair Kerri Bundy (1652) were also in attendance.

1. First order of business were edits to the 19 July meeting minutes:

- Corrections were approved.
- Vern motions, Chad seconds - Meeting minutes pass with approved edits.
- Action Chad to email June and July meeting minutes to Beth Anne for website posting.

2. Second order of business - Marion Greene provided Cluster Financial Updates:

- \$3300 was transferred from checking to savings as was approved last board meeting.
- AAA refuse disposal contract will incur an immediate 3% increase in addition to a county-wide increase - from \$601/mo to \$635/mo (~5.65% increase).
 - Language in the existing contract allows for these periodic increases.
 - Action Marion to share the AAA contract with the Board for review.

3. Third order of business - Kerri Bundy, Landscape chair to address board:

- Flamethrower to help complete the barberry bush removal.
 - Adam needs a fireproof blanket or board to protect the carports during removal.
 - Action for Adam to cost out this safety material and present it to the board for purchase approval.
- Sweet spire, perennials and dogwood shrubbery discussed as options for planting in the cluster.
- 1654 Oak tree under - water in that area - fern or native grass
- Grass discussion:
 - Whether or not grass-planting is a viable/cost effective method for the cluster.
 - Also a need for on-going maintenance, watering, aerating, and herbicides and the concern about spraying chemicals in the cluster.
 - No common water source outside of residents' faucets.
- General discussion about planting in the cluster.
- Spraying chemicals/herbicides/etc. again brought up as a concern.
- Suggestion for planting a Ginkgo Biloba somewhere in the cluster.
 - Question about what it looks like (mature), how tall, etc.
 - Action Kerri & Lee to find two new spots for two trees (species unknown)

- Adam as a subject matter expert explains to the board what would be required for upkeep if grass were planted and also what sorts or alternative plantings may (or may not be) feasible in that proposed area.
- Discussion of existing Shenandoah contract and concerns including:
 - Shenandoah's use of herbicides.
 - To include possibly costing out (quotes) three new landscaping contracts.
 - This would give the cluster board (and residents at large) an idea of what landscaping for a cluster our size would/should cost.
 - Mike Ball available after after Oct 8 for cluster visit
- Request for \$650 (in total) for landscaping funds:
 - Casey motions to approve complete \$650 proposal.
 - No seconds.
 - Motion fails.
- Front entrance cluster fall plants - \$78 proposed for annuals
 - Casey motions.
 - Chad seconds.
 - Motion passes.
- Chad motions that we approve the \$50 line item for barberry bush replacement.
 - Casey seconds.
 - Motion passes.
- Oct 22 cleanup date and Oktoberfest proposed.
 - Vernon believes that 22 Oct is too late in the season citing, in particular unreliable weather.
 - Saturday October 1 suggested in order to avoid the beginning of religious holidays.
- Lee motions for \$200 to be used near the Uman/Harahan residence.
 - Casey motions.
 - Vern opposes.
 - Chad abstains.
 - Motion fails.
- Lee motions for \$50 for Kerri to plant the island with Joe-Pye dwarf
 - Casey seconds.
 - Motion passes.
- In depth discussion of landscaping costs.
 - Chad motions for six (6) individual soil samples around the cluster not to exceed \$90.

- Vern seconds.
- Motion passes.

4. Barberry bush removal update:

- Chad motions that we purchase fire-safety blanket or board not to exceed \$100.
 - Someone seconded.
 - Motion passes.
- Action Adam

5. Poison Ivy Treatment Status update:

- Lee agrees that there has been a single treatment.
 - Not certain that we should continue this program next year.
 - Lee action to email Joe/Ron for an estimate when they expect to do the second treatment.

6. Trees:

- Lee proposes 10 Sept for board walkaround at 0800 to review Thrive Proposal - meet at Island/entrance.
- Chad action - advertise this event via cluster-wide email (because board members will be present).

7. Snow Removal

- Action Marion - investigate snow removal costs with other vendors.

8. Update on Road Patch At Cluster Entrance

- Not discussed due to time constraints.

9. Seal Coat Cluster Blacktop & Restripe Parking Lot:

- Vern proposes that the sealing our new blacktop will extends the service life of our new blacktop.
- Due to the cost, this discussion is tabled until all board members present.

10. Cement Step Repairs Near 1672, 1678, and 1616:

- Difficulty getting concrete repair vendors to respond to Requests for Quote.
 - Add Centerville concrete to the list of possible vendors.
- Action Chad to make voicemails to these places.
- Action Chad to draft a memo with a list of needs.
- Action Casey to ping Victor at King Stone (Big Dog?)

11. Raccoon Flyer:

- Not discussed due to time constraints

12. Other business:

- Board member leaving possibly in October
 - Action Chad to email the potential opening to the cluster (non-voting board member).
 - Interested parties should contact a board member.
 - Parking stickers cost for reprinting.
 - Casey to investigate approval of Annual Meeting minutes cluster wide.

Meeting adjourned at 10:04PM.