

## **Coleson Cluster Association Board Meeting**

*May 3, 2016, held at 1626 Wainwright Drive. Minutes: Laura Dalton*

*Board Members present:* President Vern Wyly; Laura Dalton; Casey Deccio; and Lee Decola.  
*Treasurer:* Marion Greene

Meeting began at 7:04 pm.

- Vern announced that Barbara Larsen resigned from the board due to her parents.
  - Chad Hill (1688) spoke to the board about his interest in serving the cluster. Chad has a professional background in records management, a master's degree in records management and is a librarian by training. He currently works for the State Department.
  - Laura nominated Chad as a mid-year replacement for Barbara. The position expires in 2017. Casey seconded the motion. The motion was approved unanimously.
- The minutes for the April 11 and annual meeting were tabled until the June meeting.
- The treasurer provided a financial update:
  - Total in reserves: \$58,987.14
  - Total expenses for month (April): \$5693.67
  - Tax information for FYI 2016 was sent to the accountant, David Patterson.
- Barberry Bush Removal Update: The barberry bush removal project is on hold.
- The board selected the following upcoming meeting dates: June 2 at 7:30 pm.; July 19, 7:30 p.m.; Aug. 4, 7:30 p.m.; Sept. 8, 7:30 p.m.
- May 14 Spring Clean Up Update: Adam Petersen is leading the clean-up efforts. Kerri is scheduling the dumpster.
  - As part of that effort, the landscape committee would like the board to approve flower plantings at front entrance. Vern make motion to approve \$75 purchase of entrance flowers for spring cleanup. Lee seconded. Motion approved unanimously.
  - Vern said that Adam wants to lease a gas leaf blower for \$50 to clean out the carports and blow leaves off roofs. Chad made a motion that the cluster rent a gas powered blower for up to \$60. Vern seconded. Motion passed unanimously. The fund should come out of the special clean-up category.
- Regarding disposition of \$10,104 in carry over funds. Options: Could be placed into reserves, returned to residents or held. It's estimated that it will cost about \$3,500+ to rebuild the wall that's fallen down in between two carport structures (1608 – 1610). The board has solicited bids from two vendors. Big Dog and King Stone. Casey will go back to Big Dog for a more detailed bid.
  - Casey suggested putting \$7000 into the reserve fund. And leave \$3,000+ for savings.
  - At annual meeting the board discussed possibly refreshing some signage and fixing the wall.

- Vern said the vendor that resurfaced the road recommended seal coating the road after a year because it extends the life of the roadway. Possible cost: \$6000+.
- Vern moved that the Board put \$7000 in reserves and leave the remaining funds as carry over funds (\$3194). Casey seconded. Motion passed unanimously.
- Poison Ivy – Marion asked Lee to talk to Thrive about its biannual poison ivy spraying (May and August). Lee said he would contact Thrive.
- Crumbling Brick Wall Between 1608 - 1610 Progress Update: Already discussed.
- Update on Road Patch at Cluster Entrance & Near 1680 – Sam Harahan is working with RELAC on the cluster entrance where the road has sunk. For the area in front of 1680, Vern sent letter to Fairfax Water for further repair. Fairfax Water said they would send manager out to check it but no-one has come out yet.
- Raccoon Flyer: Chad will circulate an email to the cluster once he receives the cluster email list.
- In other business, the cluster agreed to allow Fairfax County Police its annual permission to come onto the property as needed.
- Lee said he would address traffic calming ideas and would start the tree survey process with Thrive. Thrive created a three-year plan for the cluster. Lee said he would ask Thrive to reach out to residents when they are doing work in the cluster so that residents can also have work done on cluster property. In the past, an email has gone to residents, alerting them of upcoming work and providing residents with a name and contact at the tree service. Vern suggested that be done as well.
- Meeting adjourned at 8:12 p.m.