

## Coleson Cluster Board 2017 October 11

Chad Hill, Laura Dalton, Joe Gems, Casey Deccio, Lee De Cola (secretary), Marion Greene (treasurer) and Kerri Bundy (resident)

Convened at 7:35 pm at Chad Hill (1688)

1. Approved proposal by Laura to approve minutes of 2017: June 21, July 19, September 7 with minor edits.

2. Casey restored access to the cluster website.

**Casey** will form a team to consider IT, web mastering, posting documents, management of domain name registry, hosting, keeping payments current, etc. He will report to the board in 2 weeks

3. Two board members will need to be elected in 2018 for the 2019 fiscal year – current terms are:

2016-18 Lee De Cola  
2015-18 Casey Deccio  
2016-19 Laura Dalton  
2017-20 Chad Hill  
2017-20 Joe Gems

In addition, Marion will be leaving at the end of this fiscal year, and would like to work with a new treasurer by January 2018.

**Chad** will broadcast to cluster a call for candidates for these 3 positions.

4. A walkabout to develop a tree work proposal will be conducted by JL Tree service Oct 17 at 10 am at cluster entrance.

Lee will invite residents to have JL add any privately-owned trees to the project.

5. Approved proposal by Chad to approve the snow contract with Bill Farrar.

6. Carport roofs #1 and 2 leaking, #6/7 suffers from a failed repair.

**Chad** will get at least two quotes, including United Roofing and Shiner Roofers.

7. Bill Jenkins (1650) will manage the parking stickers, data (inventories of spaces, vehicles, and stickers), warn potential violations.

**Chad:** send letters reiterating cluster parking policy to offending residents at 1632 and 1670.

8. Kari Uman maintains the cluster directory, including names, addresses, emails, as well as emergency contact information.

**Kerri** will contact Kari to see how the data are being managed and distributed among residents.

9. Welcome packet needs updating.

**Laura** will update and circulate at next board meeting.

10. Need to rebid roadway sealing in the spring.

11. Landscaping contract.

**Kerri** will get three 3-year bids, including Shenandoah Landscapers.

12. Replacement of retaining wall at 1610 to 1620

**Kerri** will contact Hemax re replacing.

13. Approved a proposal by Chad for \$150 to Adam Peterson for dirt and labor to restore areas impacted by privit removal.

14. Cluster signage needs inspection; current reserve study has \$3500 projected to be spent for this.

\***Laura** will organize a field trip to visit a few clusters to inspect signage (see #16 as well).

15. The door to the cluster closet in carport #3 needs replacement. Approved a proposal to get two bids for this; Chad abstained.

**Joe** will get a 2 bids including from Home Depot

16. Discussion of traffic calming (signs, warnings, etc.)

\***Laura's** field trip will also look at traffic calming.

17. There is an RA workshop for board members 2017 Nov 9.

**Karri** will post this event on CCA Facebook page.

18. financial report by Treasurer.

**Chad** will send registered letter informing household in arrears of next steps.

Adjourned 9:22 pm.